

Town of Cameron
Phillips Memorial Nature Park Group Events

RENTAL AGREEMENT GUIDELINES AND REQUIREMENTS

While we welcome groups, Phillips Memorial Park is a Nature Park and not an events space. Any function sponsored by an organized group must obtain a Rental Agreement with the Town Clerk regardless of size.

Initial each guideline to indicate you have read it and agree:

___ 1. Parking is limited to twenty-five (25) cars in the graveled areas. Carpooling is suggested. Every group must have a designated person to direct all parking and unloading. Any fundraising is restricted to non-profit organizations.

___ 2. **Rental Fees**

☐

Non-Exempt

☐

Exempt

- A. **NON-EXEMPT GROUPS:** Functions sponsored by an organized group will pay \$60.00 for the first three (3) hours and \$15.00 for each additional hour. Also, groups are required to pay a refundable \$100.00 clean-up deposit.' or that have a current 501(c)(3) designation from the IRS do not have to pay rental fees, but they shall be required to pay a refundable \$100.00 clean-up deposit.

___ 3. **General Use Rules**

___ a. No possession, consumption or display of alcohol or any controlled substance or containers thereof are allowed within the park. Any person under the influence of alcohol or any controlled substance is prohibited in the park.

___ b. All trash must be removed from the property. If Park trash cans are used for function, they must be emptied, and trash bags replaced. Any liter from the event is to be picked up and disposed of properly. Oil or charcoal needs to be removed from the park. You are responsible for cleaning the used park areas and bathrooms.

___ c. All equipment used for the group activity is to be set-up without damage to park trees, grass, or structures. This means no tape, staples, nails, etc. No outside play structures are allowed such as bouncy hours and rock-climbing walls. Do not use artificial decorations such as flowers, balloons, or confetti. Do not mark park structures or pavements with any drawing instruments such as chalk, pens, or paint. All equipment provided by Host must be removed in a timely manner after the event.

___ d. An amplified sound system is permitted, but groups must abide by the Town's Noise Ordinance.

___ e. Horseback riding, skateboarding, bicycling, removed controlled flying toys/drones, off road vehicles, or hot air balloons are strictly prohibited in the park.

_____f. No firearms or other dangerous weapons are allowed in the park. This does not apply to law enforcement officers while engaged in the discharge of their duties.

_____g. Do not move park equipment such as tables or benches.

_____h. No metal detectors are allowed.

_____i. All vehicles must remain in designated parking areas except those used to temporarily transport equipment to the event. Immediately thereafter, these vehicles are to be moved to the designated parking area. Handicapped parking is provided near the shelter.

_____ **The reserved area will be inspected by a Town employee or Park Committee member before and after the events. If facilities are in acceptable condition, the deposit will be refunded by the Town Clerk. Please allow a few days for delivery.**

_____ 3. A Park Rental Agreement must be purchased from the Town of Cameron for each event at the published rates.

_____ 4. The facilities are locked after posted hours (8:00 pm April to October and 5:00 pm November to March). Special permission from the Town Board is required for access to the park after closing time.

_____ 5. The Town of Cameron is not responsible for injuries sustained at any function.

_____ 6. All guests are expected to follow general park rules as included and posted on the park entrance sign.

_____ 7. This Rental Agreement does not close access to other park visitors during your stay.

I, _____ (print name) understand my rights and responsibilities as a representative of _____ (name of group or organization).

Event Date: _____ Times reserved: _____

Contact Information:

Home Telephone # _____ Work Telephone # _____

Cell Phone # _____

Address _____ City _____ Zip _____

I agree to be responsible for leaving the park as I found it, in a clean condition as covered by the Guidelines and Requirements stated above. Initial each guideline to indicate you have read it and agree.

Signature: _____ Date: _____

Accepted by: _____, Town Clerk Date: _____

Received	
3 Hours @ \$60.00	_____
Each Additional Hour @\$15	_____
Deposit	_____
Total Funds Received	_____

The Host has/has not satisfied the terms of this permit.

Town Representative: _____ Date: _____

Security Deposit Refunded: _____ Date: _____

Please include a copy of the Phillips Memorial Nature Park Rules.

Phillips Memorial Nature Park Rules

(The Facilities are locked after posted hours)

- * Keep dogs leashed and clean up after all pets.**
- * No possession, consumption or display of alcohol or any controlled substance or containers thereof are allowed within the park. Any person under the influence of alcohol or any controlled substance is prohibited in the park.**
- * All Town Ordinances are enforced, including but not limited to noise, pollution, nuisance, and graffiti.**
- * Any group function must obtain a Park Rental Agreement for each event.**
- * Park in designated areas only.**
- * No firearms or other dangerous weapons are allowed in the park. This does not apply to law enforcement officers while engaged in the discharge of their duties.**
- * Hunting is prohibited.**
- * Horseback riding, skateboarding, bicycling, remote controlled flying toys/drones, off road vehicles, or hot air balloons are strictly prohibited in the park.**
- * No metal detecting.**
- * No artificial materials such as confetti, flowers or balloons strewn about.**
- * No solicitation.**
- * Amplified sound systems must adhere to Town of Cameron Noise Ordinance.**
- * Dispose of trash properly**
- * Glass containers are prohibited.**
- * Fish from bank of pond only.**
- * No swimming or boating.**