

Town of Cameron
Board of Commissioners Meeting
Tuesday, October 27, 2020
Town Hall
7:00 p.m.

7:00 p.m. REGULAR MEETING

- A. Approval of Agenda
- B. Consent Agenda
 - a. All items are considered routine in nature and will be enacted with a single motion. No special discussion will be held except upon the request of a board member. In this case, the item will be considered in the order as it appears on the agenda.
- C. Approval of Minutes
 - Minutes of August 25, 2020 Regular Meeting
 - Minutes of September 22, 2020 Regular Meeting

***Public Comments**

- D. Introduction of James and Sharon O'Hern - The Depot

Old Business:

- A. 2019-2020 Audited Financial Report, Gail Brown, Finance Officer
- B. Cares Act and CRF, Gail Brown, Finance Officer
- C. Recommended Budget Amendments for tractor lease/purchase, Finance Officer, Gail Brown
- D. Approval of Costs for two tractor repairs in shop, Davis Reynolds, Water Dept.
- E. Farmers Market – Rules and application approval, Wendy Butner
- F. Police Department, Commissioner Diane Calhoun
- G. Sale of well site on McPherson Road, Town Clerk, Gail Brown
- H. Sale of Personal Properties via GovDeal, Gail Brown, Clerk
- I. Beautification Committee Report and expenditures, Sylvia Caddell
- J. Christmas Market permit approval, Commissioner Chapman
- K. 2020 Christmas Market and Promo Flyer approval, Commissioner Chapman
- L. Park Committee, Chairperson Laura Younts
- M. Water – Interconnection Grant, Tammy Owens
- N. Proclamation State of Emergency, Mayor Moore

New Business

- O. Planning Board Appointment of Kay Kelly, Chairman Jim Jolliff
- P. Planning Board Procedure, Commissioner Lisa Chapman
- Q. Essential of Government Training, Dec 15th 16th, Commissioner Chapman
- R. Purchasing Policy and Procedures Manual, Commission Chapman
- S. Update, Town Clerk, Gail Brown
- T. Board of Commissioners Meeting schedules and Committee Potluck, Commissioner Chapman

Adjournment

**Town of Cameron
Board of Commissioners
Regular Meeting
Town of Cameron
August 25, 2020 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by Mayor Moore. In attendance were Mayor Pro Tempore Seiberling, Commissioners Ginger Bauerband, Diane Calhoun, Lisa Chapman, and Jim Leiby. Davis Reynolds, Water Operator and Gail Brown, Clerk/Finance Officer were also present.

A & B. Commissioner Chapman made a motion to accept the Agenda and Consent Agenda as written which unanimously passed.

C. Mayor Pro Tempore Seiberling asked for clarification on the movement of the property asset sale and status on the water rates. These items are on the current agenda to be discussed. Mayor Pro Tempore Seiberling moved to accept all the below minutes as written. The motion unanimously passed.

- June 23, 2020 Board of Commissioners Meeting
- June 25, 2020 Board of Commissioners Meeting
- July 13, 2020 Special Meeting
- July 14, 2020 Public Hearing Table of Permitted Uses Text Amendments & Fee Schedule
- July 22, 2020 Special Meeting Ethics Training
- July 30, 2020 Emergency Meeting

***Public Comments**

Joey Frutchey, residing at 121 Carthage Street, introduced himself and that his family are new residents. He expressed concerns that he had been informed that a Dollar General was being built near his property and he is opposed to the location they are proposing for many reasons. Chairman Jim Jolliff reported there is an interest, however, no one has applied to the Town for a permit and the process that will occur if and when the company does.

OLD BUSINESS:

- A. Rev. Edwards, Hood Chapel Church, reported that two signs had been replaced with larger signs and he was told by Town that permit fees were due. Rev. Edwards stated he was not made aware by the Board that fees were required. Commissioner Leiby stated a civic organization would pay the Town for the two permits at the rate charged at the time of the request which was \$100.00.
- B. Mayor Pro Tempore Seiberling made a motion to rescind the previous Nuisance Ordinance and to accept the proposed Nuisance Ordinance. The motion passed three to two to approve the new Nuisance Ordinance and rescind the old one.
- C. Five Year Plan Priority, Mayor Pro Tempore David Seiberling made a motion to make residential and business growth the priority for the Five-Year plan. Commissioner Chapman updated the Board that her Economic Development Committee was making

this a priority; however, COVID-19 had pushed those efforts back. Mayor Pro Tempore Seiberling rescinded his motion.

- D. Rules of Decorum – Commissioner Leiby presented the Rules of Procedure and Code of Ethics which was previously approved. Commissioner Leiby stated he had updated new sited NC Statute references and informed the stated the Code of Ethics is straight out of the School of Government rules. Commissioner Calhoun made a motion to accept the proposed Code of Ethics which unanimously passed.
- E. Events, Committees, Commissioner Chapman
 - i. **Street Fair - Wendy Butner** presented an email from Robert Whitman, Moore County Health Department – to not hold the street fair at this time for both health concerns and the current Governor Cooper’s COVID-19 Executive Order. Commissioner Chapman made a motion to approve the proposed Street Fair Vendor permit applications, Sponsorship for the Street Fair permit, Christmas Street Fair Sponsorship and Christmas Market permits with guidance from our attorney on the Sponsorship language be approved. The motion to accept the four permits did not pass with a vote of 3 to 2. Commissioner Chapman made a motion that the Christmas Market Fair Permit be approved and then rescinded her motion.
Farmers Market tabled for review of Street Fair Vending Ordinance review.
 - ii. **Economic Development**, Commissioner Chapman discussed under Item C.
 - iii. **Beautification** – Wendy Butner updated the Board about the planting and hard work the Committee had done throughout the Town.
 - iv. Commissioner Chapman introduced a credit card Process of Payment System for Town to consider; Finance Officer reviewed current payment system with Board.
- F. Budget timeline proposal Commissioner Chapman tabled to the next meeting.
- G. Park Committee, Gail Brown presented the recommendations to approve \$226.81 for plaque to recognize Sarah Hillmer, Tree tabs to identify the type of trees \$321.00 in the park and brick to honor Sarah at \$50.00. Commissioner Leiby made a motion to approve the Park Committee expenditures, all were unanimously approved. Commissioner Calhoun made a motion to change the rental agreement to accommodate from ten to twenty-five cars. The motion unanimously was approved. Commissioner Chapman made a motion to table the discussions concerning the donation letters for further legal advice from attorney, she then rescinded the motion.

Commissioner Bauerband suggested that calls to Attorney be approved by Board and there was a consensus of agreement.

Commissioner Leiby made a motion to go into closed session at 9:50 p.m. which was unanimously approved.

No actions were taken in closed session.

Commissioner Chapman made a motion to move out of closed session at 10:05 p.m.

Mayor Moore reconvened the meeting into open session immediately thereafter to discuss remaining Agenda items.

- H. Gail Brown, Clerk/Finance Officer updated Board reported the Coronavirus Relief Fund (CRF) had a remaining unspent balance of \$15,197.00. She will continue filing reimbursements on approved expenditures by the Act which were limited for the Town.
- I. Gail Brown, Clerk/Finance Officer reported past due charges are being collected from those making payments late. She reported delinquent customers have been contacted to meet with Town to make payment arrangements.
- J. Davis Reynolds, Water Operator updated the Board that the Water Interconnection with Moore County has been approved by the State and no action has been taken thus far. He gave an update on the last meeting several years back when the Town approached Moore county to buy the water system. An updated study should be performed on the value of the system and a meeting with the County to discuss feasibility. The Mayor and Davis are to meet to discuss strategy.
- K. Davis Reynolds reported the 2980 Tractor needs a repair or a replacement transmission which has been estimated at \$7000.00. He presented three bids on purchasing a new tractor or look at a lease/purchase option. Davis recommended a John Deere model 1025R; the Board discussed a lease annual payment of 3 years at \$3300.00/annually. Commissioner Chapman made a motion do a lease purchase on the 1025R John Deere; the motion passed.
- L. 2019-2020 financials – CPA will move forward on audit on upon receipts of contracts.

NEW BUSINESS:

- M. CPA Contracts, Finance Officer presented 2019-2020 Audit and CPA contracts. Commission Chapman made a motion for the Auditor to extend the contract to November 1st. Finance Officer updated the Board the reports must be filed by Oct. 1, 2020. Commissioner Chapman rescinded her motion. Commissioner Calhoun moved to approve the Town’s contract with the Auditor through June 30, 2021. The motion passed unanimously.
- N. Finance Officer updated the Board that a Certificate of Deposit will renew on 8/28/2020.
- O. Gail Brown reminded the Board there is a purchase order process for all expenditures.

Commissioner Chapman made a motion to adjourn the meeting a 11:08 p.m. which unanimously passed.

Cristina Moore, Mayor

Gail N. Brown, Town Clerk

**Town of Cameron
Board of Commissioners
Regular Meeting
Town of Cameron
September 22, 2020 6:30 p.m.**

The Meeting was called to order at 6:32 p.m. by Mayor Moore. Mayor Pro Tempore Seiberling, Commissioners Ginger Bauerband, Calhoun, Leiby and Chapman were present. Also, in attendance were Davis Reynolds, Water Department and Gail Brown, Town Clerk/Finance Officer.

Brittney Hunter, Development Consultant and Darius Chisholm, Risk Control Consultant represented the North Carolina League of Municipalities. They presented the League's purpose and the services they offer to its members. They supplied the Board with contact information for departments staff, training, legal consulting, strategic planning, legislative concerns, education plans and insurance services. The NCLM offers free and fee-charged services which are billed according to population of the Town. Mr. Chisholm discussed the insurance opportunities, training and grants the NCLM can assist.

Major Andy Conway with Moore County Sherriff's Department updated the Board and public on the services they have provided to the Town of Cameron and answered questions concerning Moore County's assistance in the future.

Major Conway reported since Jan. 1, 2021 there have been 1058 calls initiated that resulted in 7 reportable incidents. The seven incidents consisted of two assaults, two larcenies, two were turned over to Chief Majors and one involuntary commitment. Mayor Conway reported that overall, Cameron is a "pretty" safe place to live.

He reviewed the process for 911 call; when a call is received it is forwarded to our Chief is he is on duty, if he is not on duty the call goes to the Sheriff's department in which someone is dispatched to the call - turnaround time has been 9 – 10 minutes per call. He reported that all incorporated towns in Moore County has a type of police coverage. Speeding was the major concern addressed with residents at the meeting – he offered suggestions of speed signs, possible grants through the Governor's Highway Safety Program, request assistance with criminal investigations from the County and direct our Chief's focus to speeding; and to discuss contracting with the Sheriff's department.

A&B. Commissioner Chapman moved to approve the Agenda and Consent Agenda. The motion passed collectively.

C. Commissioner Chapman made a motion to table the approval of minutes from the August 25, 2020 until the next meeting. The motion passed with a four to one vote to table to the next meeting.

Public Comments:

Cathy Richardson, 199 McPherson Rd, stated she did not feel comfortable without the Town having a police car and asked that someone contact Moore County to confirm there's no police. Commissioner Calhoun stated she would call them.

Sherry Wallace, Hwy24-27, expressed the same concern as Mrs. Richardson.

Commissioner Chapman and Calhoun called a special meeting for Thursday, October 8th, 2020 at 7:00 p.m. for public feedback from Town on police, water, and Dollar General's interests. The meeting will be

held at Cypress Pointe Fire and Rescue. Commissioner Bauerband requested that Davis Reynolds seek clarification on what the facts were for the public if a change of water service were to occur.

Jane Fairbanks, The Old Hardware, requested that the Town discuss moving an abandoned truck on property Carthage Street because it violates the current Nuisance Order and it is creating an unsafe situation for people living next door with high weeds attracting snakes and rodents.

OLD BUSINESS:

D. Davis Reynolds updated the Board that he had received current numbers for the three year versus four-year lease on the tractor approved for lease at the August 25th meeting. Commissioner Chapman made a motion the rescind the previous lease/purchase of the tractor which unanimously passed. Mayor Pro Tempore Seiberling moved to accept the four-year lease/purchase with Revel Tractor which also unanimously passed.

Davis reported that the second tractor will be diagnosed for the hairline head gasket and to contact Carolina Power Equipment to put the tractor back together for pickup.

E. Mayor Pro Tempore Seiberling updated the Board the police car is at Cooper Ford and the repairs will cost approximately \$3000.00. The funds are budgeted to move forward with the repairs which take two weeks. Commissioner Chapman is reach out to NCLM for possible grants for safety.

F. Jim Jolliff, Planning Board Chairman, reported that Dollar General had expressed an interest in building in July and had been requesting information on the processes to apply and the timelines that could occur whenever they apply.

G. Davis Reynolds reported the costs to abandoned well site at McPherson Rd. prior to selling the property; we have received a bid from Bill's Well Drilling for \$1500.00. Davis is to get a second bid for the next meeting.

H. Gail Brown, Town Clerk, updated the Board needs to determine the method and price to sell the property at McPherson Rd. The current tax value is \$4930 with an added cost of abandoning the well site and to decide the method of sealed bids versus contracting with GovDeal to sell property at the next meeting.

Personal property to be valued includes old police car and tractor when it is returned.

I. Commissioner Leiby suggested the Code of Decorum approved at the August meeting be amended. Commissioner made a motion to adopt the amendments for the Rules of Procedure with the corrections discussed. Motion passed unanimously.

J. 2020-2021 Budget timeline. Commissioner Chapman made a motion to approve the 2020-2021 proposed Budget Timeline policy unless needed by Statute and to stay within two weeks of the timeline. The motion was unanimously was approved.

K. Beautification report – Sylva Caddell reported that benches and trash cans would be set up in Town during the upcoming week and flowers had been planted.

L. Commissioner Calhoun made a motion to amend the current Street Vending Ordinance section 101.c to change from Fair to Event days and the vendor displays a vendor permit if required. Motion passed unanimously. Commissioner Chapman made a motion to approve the proposed partnership forms for

the Christmas market and antiques fair with the addition of no political affiliations and sponsors can be denied at the boards' discretion. Motion passed collectively.

O. Economic Development Update, Commissioner Chapman reported she is continuing to work on proposed Open House and developers. She reported she is talking with Par 5 Development with residential opportunities in the area. She will continue to present updates on projects in the future.

P. Farmers Market, Commissioner Chapman previously discussed under L.

New Business:

Q. Finance Officer presented four budget amendments for approval for the 2019-2020 fiscal budget to set-up Funds.

Mayor Pro Tempore Seiberling moved to accept the four Budget amendments for the 2019-2020 Budget. The motion unanimously passed.

R. Finance Officer presented the 2019-2020 unaudited statements to the Board,

S. Commissioner Calhoun made a motion to accept the resolution for daily deposits. The motion passed unanimously.

Commissioner Calhoun made a motion to adjourn at 11:08 p.m. Unanimously passed.

Cristina Moore, Mayor

Gail Brown, Town Clerk

Attachment C-1 Covid-19 Grant Project Status Report

Before it will be possible to make any disbursement, you are required to provide to the Agency the status towards the specific purpose as stated in the grant contract (Attachment A-1). This report is to be completed by the grant recipient and each subrecipient. The grant recipient is to ensure all subrecipients' reports are to be included with cost reimbursement requests. RECIPIENT COMPLETION INFORMATION:

1. Organization

Organization Name	"Moore County CRF Plan" TOWN OF CAMERON
Contract Agreement Number	02-61-02
Date	October 15, 2020

2. Financial Summary

Total Funding Authorized	Total Funding Received to Date	Balance
\$25,274.00	12219.3	13054.70

3. Performance: Recipient (or subrecipient) shall detail below how the organization has spent the amount of funding allocated for the specific purpose as stated in the grant contract. The description should include activities and progress against the recipient's (or subrecipient's) scope of work and outcomes of that work. Attach additional documents as necessary.

Descriptive summary of how the funds were used, including specific deliverables achieved, and progress against objectives and outcomes expected to be achieved.

2. **AREA - Public Health Expenses** – Provide timely first line of support and protection related to infection control to front workers and volunteers by improving quality of infection control measures
GOAL – Provide 4 sanitary stations through the Town and Phillips Memorial Park to dispose of waste, add handwashing Stations to assist in promoting sanitization for the public through the business and park districts.
Purchase drop box safe for utility payments as 50% of our payments have been used since March 2020. This will better protect The safety on funds and protection for staff/customers. 80% of our population is low-income and elderly – provide them with PPE and safety precautions to protect them and the general public.
Metric – there are six businesses and over 25 acres in Phillips Memorial Park that attracts visitors from 5 counties. We just Re-opened the park on 10/12/2020 and need funds to enhance the comfort stations and disposal bins for visitors
There is one part-time police chief – increase hours to protect the citizens and traffic coming into our antique retail town. Threat of COVID-19 at the peak holiday and shopping season demands crucial police protection coverage. The Antiques Specialty Stores attracts shoppers for antiques from NC and SC.

3. **AREA** – Payroll expenses Retention for COVID related efforts
GOAL – Prevent furloughs and reduce unemployment rates in NC
Metric – there are three employees on staff – increase hours for policeman to traffic and protect the residents of Cameron

4. **Area** – Improve quality of infection control measures
Goal – Provide timely first line of support and protection related to infection control to front-line workers
Metric – We have four front-line workers that are receiving new PPE and need to add supplies for fifteen volunteers out in the town servicing and assisting our residents and citizens through the pandemic since deploying CRF funds. The Town was fortunate enough to have received donations through businesses in Lee County that had supported our efforts. Our plan is to restock these supplies through the future months.

(cont.)

5. AREA – Economic support

GOAL – Make Cameron a safe place for shoppers across NC and SC searching for Antiques in a niche market. Increase police Coverage to protect residents and business clients in Cameron. The Dewberry Deli and James Creek Cider House are businesses Attracting tourist. Provide public with PPE to prohibit the spread of COVID.

METRIC -One employee will be devoting 50% of his time beginning 10/12/2020 to maintain the re-opening of the Park and as noted earlier we have maintenance person dedicated 50% of his time who will be maintaining the park since the re-opening effective 10/12/2020.

Retroactively March – August 31, 2020

AREA - Public Health

GOAL – To provide PPE and all sanitizing measures to protect the employees and citizens of the Town of Cameron

METRIC – Four front-line workers, 6-12 volunteers were furnished with PPE and police salary dedicated toward the COVID -19 pandemic.

AREA – Payroll Expenses

GOAL – Payroll Retention

METRIC – Parttime policeman was dedicated to the public for protection and against spread of virus.

AREA- Improve quality of control measures

GOAL – prevent spread of covid-19 through preventative measures such as sanitation, PPE, and education for the general public.

METRIC – 4 employees and up to 12 volunteers were given necessary PPE to continue services. One full time employee was diagnosed and was placed on Sick pay during the stay home order. Public park since Phase 2.5 were monitored and opened for open air visits.

I certify that funds mentioned in this document were used in accordance with attachment A-1 and A-2 in the contract between the State of North Carolina and my organization.

Name: Gail N. Brown

Signature: 

Title: Clerk/Finance Officer

Phone (910) 245-3212

Email:

cameronnc@townofcameron.com

RECIPIENT COMPLETION INFORMATION:

Gail Brown

From: Caroline Xiong <cxiong@moorecountync.gov>
Sent: Wednesday, October 14, 2020 11:05 AM
To: Gail Brown
Cc: Kris Klug
Subject: FW: supplies

Gail, please see the information that Kris found below.

Caroline

From: Kris Klug <kklug@moorecountync.gov>
Sent: Wednesday, October 14, 2020 11:03 AM
To: Caroline Xiong <cxiong@moorecountync.gov>
Subject: RE: supplies

2.2f Payroll expenses

CRF money can be used for payroll expenses directly related to mitigating COVID-19.

- For substantially dedicated employees (those who spend 50% or more of their time on COVID-19 mitigation), you can use CRF to cover 100% of their payroll expenses.
- For employees who spend less than 50% of their time directly responding to COVID-19, you may pro-rate their payroll expenses for the time dedicated to mitigating COVID-19.

2.2i Cleaning government buildings and facilities

Expenses for disinfection of public areas, buildings, parks, and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency, are allowable expenses.

Kris Klug

From: Caroline Xiong <cxiong@moorecountync.gov>
Sent: Wednesday, October 14, 2020 10:56 AM
To: Kris Klug <kklug@moorecountync.gov>
Subject: FW: supplies

Kris, please see Gail's question below. I think it is eligible now, correct?

Caroline

From: Gail Brown <cameronnc@townofcameron.com>
Sent: Wednesday, October 14, 2020 10:44 AM

C

TOWN OF CAMERON
GENERAL FUND
BUDGET ORDINANCE AMENDMENT #1
2020 - 2021

BE IT ORDAINED by the Governing Board of the Town of Cameron, North Carolina that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1. To amend the General Fund budget, the revenue and expenditures are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
10-470-6060 Capital Lease Obligation (Revenue)		\$10,359
10-520-5020 Capital Outlay > \$5,000 - Park		\$6,215
10-540-5020 Capital Outlay > \$5,000 – Solid Waste		\$2,072
10-570-5020 Capital Outlay > \$5,000 - Streets		\$2,072
10-590-2020 Debt Service – Capital Lease-Principal		\$2,830
10-590-2010 Debt Service – Capital Lease-Interest		\$277
Fund Balance Appropriated		\$3,107

Section 2. This Budget Ordinance Amendment will budget the necessary funds to record the purchase of a tractor and to budget the funds for the debt service payments on the capital lease.

Section 3. Copies of this Budget Amendment shall be furnished to the Clerk to the Governing Board, and to the Finance Director for their direction.

Adopted this _____ day of _____.

Cristina Moore, Mayor

Gail Brown, Town Clerk

TOWN OF CAMERON
WATER FUND
BUDGET ORDINANCE AMENDMENT #2
2020 - 2021

BE IT ORDAINED by the Governing Board of the Town of Cameron, North Carolina that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1. To amend the Water Fund budget, the revenue and expenditures are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
20-470-6060 Capital Lease Obligation (Revenue)		\$2,070
20-610-5020 Capital Outlay > \$5,000 - WF		\$2,070

Section 2. This Budget Ordinance Amendment will budget the necessary funds to record the purchase of a tractor.

Section 3. Copies of this Budget Amendment shall be furnished to the Clerk to the Governing Board, and to the Finance Director for their direction.

Adopted this _____ day of _____.

Cristina Moore, Mayor

Gail Brown, Town Clerk

RUN DATE: 10/07/20
RUN TIME: 6:14 PM

TOWN OF CAMERON(GF)

PAGE 1

Amortization Schedule

ITEM:
PRINCIPAL: 11,727.00 ANNUAL INTEREST RATE: 2.365
TERM: 4 PAYMENTS PAYMENTS PER YEAR: 1

PMT. NO.	PAYMENT AMOUNT	EARNED INTEREST	PRINCIPAL REDUCTION	REMAINING BALANCE
				11,727.00
1	3,107.10	277.33	2,829.77	8,897.23
2	3,107.10	210.41	2,896.69	6,000.54
3	3,107.10	141.90	2,965.20	3,035.34
4	3,107.12	71.78	3,035.34	0.00
Total	12,428.42	701.42	11,727.00	0.00

KELLAM SERVICES OF HARNETT COUNTY LLC

5803 Ponderosa Road
 Sanford NC 27332
 Phone: 919-499-9459
 info@jimmykellamtowing.com
 www.jimmykellamtowing.com
 Repair Shop TAX ID: 81-1867511

Fax: 919-499-6433

Bill To:
 Town Of Cameron,

ESTIMATE

60212
 OCT 16, 2020

Key #:
 Date In: 10/16/20
 Time In: 11:19AM

Cust.#: 5321

Lic# 0 Kubota
 VIN:
 Odometer In:
 Inspection Due:
 Veh ID:
 Out:
 Hrs:
 Cell: 910-690-6463
 PO Nbr:
 Ident/Ser#:

Item	Qty/Time	Description	Price/Rate	Amount
N SUBLET	1.00	New Heads	1650.00	1650.00 1
N SUBLET	1.00	Install Valve, Springs, And Machine, Includes Taking Head To Machine Shop	200.00	200.00 1
LABOR	9.00	Remove Head, Take To Machine Shop, Found Head Cracked, Replace New Head	90.00	810.00 1
N MISC	1.00	Fluids, Ect.	100.00	100.00 1

Total Parts:	100.00	Paid By	Shop Supplies
Total Labor:	810.00		Sub Total 2760.00
Total Sublet:	1850.00		Sales Tax 193.20

Writer: 8

Invoice Amount: 2953.20

Ref/Ser:

Less Deposits:

Contact Ph: Cell 910-690-6463

Balance Due: 2953.20

Any Warranties on the products/ parts sold hereby are those made by the manufacturer. The Seller named hereon, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and Seller assumes nor authorizes any other person to assume for it any liability in connection with the sell of said products , parts or repairs.

We believe that quality workmanship will protect your Investment and your family.***Thank you for your Business and Come Again!!!

Signature: _____ Date: _____

Int Order#: 48195

Thank You for Your Business!!!!

J



Historic Cameron Farmers Market Vendor Permit Application

Please put a check mark beside any information that you do NOT want published.

Farm/Business name: _____

Contact Person (s): _____

Telephone Number: _____

Alternate Number: _____

Address: _____

Mailing Address (if different from above): _____

Email: _____

Website: _____

Products to be sold: _____

Please select applicable items below and submit relevant documents with this application.

I am selling baked, cooked or processed food; meat; and/or eggs. I have attached my NCDA registration or proof of inspection. _____

I will be accepting NC Farmer's Market Nutrition program for WIC and seniors. I have attached the FMNP agreement. _____

The membership fees for 2021 are waived.

Farm Tax Exempt #: _____

NCDOR Certificate of Registration: _____ (Attached to application)

I have read the rules of the Cameron Farmer's Market and certify that the products identified above are grown or produced by myself or my immediate family.:

Signature: _____

Date: _____

Return application to: Town of Cameron Famers Market P.O. Box 248 Cameron NC 28326

RULES OF THE CAMERON FARMER'S MARKET

1. Members must reside and produce items they sell within the State of North Carolina.
2. Members must be the original producers of all items being sold. NO buying or reselling of produce or other products is allowed.
3. Members must have an application approved at least one week before beginning to sell.
4. The market will operate from 9am - 1 pm each Saturday.
5. Farmers Market Nutrition Program (FMNP) this program reaches WIC families and seniors. Farmers wishing to participate must complete an application, attend training and follow the guidelines established by the FMNP program. Only those approved to participate in the program can accept FMNP vouchers.
6. All produce must be top quality and should be displayed attractively.
7. Frozen meat and fish may be sold if it meets all the NCDA requirements. These items must be maintained in a cold storage unit. Certification from the NCDA must be submitted with application and should also be displayed for consumers to see.
8. Vendors cannot sell or give away animals at the market. No vendor animals are allowed in the market.
9. Crafts: paid vendors may sell crafts made or produced in the State of North Carolina and from the farm: i.e. wool hats from sheep, hide from cows, hemp clothes or hemp hats from hemp wool, eggs from chickens, etc
10. Members who prepare foods for sale at the market must do so in an NCDA inspected kitchen. Documentation of the food inspection must be attached to the vendor application and posted for consumers.
11. No home canned foods may be sold at the market.
12. Prices must be posted for all items available for sale.
13. Vendors participating in the FMNP program must display signage at their booth.
14. Each member is responsible for cleaning up the area around his/her area/vehicle and maintaining safety in their area. No cars are permitted on the grass.
15. Members must be set up 30 minutes prior to market opening. Members vehicles should not move their vehicles in and out of market area during times of operation for safety reasons
16. A trial period consists of one visit.
17. Vendors not participating for 3 consecutive markets can have their spot reassigned, except in the case of certain situations such as sickness, extended vacations, etc.
18. The Cameron Farmer's Market Committee reserves the right to interpret the rules and to modify the rules as needed for the operation of the market. However, 75% of the committee members must be present to modify the rules. (Vendors will be notified a week in advance for rule changes and have an option to vacate space and contract due to rule change.)
19. The applicant releases the Town of Cameron of any personal injury or damage to property while on Town property.
20. Products which can be sold include: a: any vegetable grown by a member from seeds, sets, or seedlings. b: any fruits, nuts, berries grown by the member from trees, bushes, or vines, on the member's property. c: any plant grown by the member from seed,

seedling, transplant or cutting. d. Bulbs propagated by the member. e. eggs produced the member's poultry. f: honey produced by the member's bees. g: cut, dried flower or natural item grown by the member. h: firewood cut by the member. i: straw baked by the member. j: preserves, pickles, relishes, janes, jellies, made by the member in a NCDA approved kitchen. k: crafts handmade by the member. l: any other agricultural product(s) approved by the Cameron Farmer's Market Committee.

Bill's Well Drilling Co.

800 McArthur Rd
 Fayetteville, NC 28311
 Phone = 910-488-3740
 Fax = 910-488-3687
 www.billswelldrilling.com



PROPOSAL

Proposal #
3836

Date	9.16.2020
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Town of Cameron, NC
 PO Box 248
 Cameron, NC 28326

Job Description:

Phone		Fax	
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Description	Qty	Cost	Estimated Total
Well #2 Labor & materials to abandon existing well per NC well regulations	1	2,500.00	2,500.00T

Subtotal	\$2,500.00
Sales Tax (0.0%)	\$0.00
Estimated Total	\$2,500.00

Terms: Net due 30 days upon completion.
 If accepted, sign and return copy of proposal with PO number.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature Christina J Jester

Customer Signature _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

E-mail: office@billswelldrilling.com

Note: This proposal may be withdrawn by us if not accepted within 30 days.



Historic Cameron Christmas Market

December 5th, 2020

Vendor Permit Application

Historic Cameron Christmas Market is a One-day event. Event will begin at 2 PM and end 7:00PM. Set up will be available starting on Saturday Dec.5th at 9A.M.and be available until 1PM.

NOTE: The Town of Cameron is offering a \$15 discount on permits received in office by Oct. 1st 2020. After that day full permit cost will be charged. No permit request will be accepted after Nov.1st 2020 at 5:00 P.M.

Sales Tax I.D. #'s are required by the North Carolina Department of Revenue. This Tax I.D. number must be provided in the attached application for approval of permit.

You may inquire through the Town of Cameron Events Committee on how to obtain a State Tax I.D. at:

Events@TownofCameron.com

Guidelines for Event:

1. Permits must be posted and visible for each vendor at their vendor location. These will be checked on day of event. Town will have authority to ask any vendor without a permit posted, to disassemble his vending space and discontinue selling at the Market.
2. Items and theme of booth must be of a Holiday Winter Nature. Town of Cameron reserves the right to ask you to remove Any Items that do not meet a Holiday, Christmas, winter category.
3. Business promotion and nonprofit vendor spaces must be approved by the Antique Fair committee prior to permit being issued. Please allow 3-5 business days for these approvals.

NOTE: If the Town of Cameron makes above requests more than once and Vendor still does not comply with Guidelines for event, vendor may be asked to leave the Market.

HISTORIC CAMERON CHRISTMAS MARKET
AND LIGHTING OF THE GRAND MAGNOLIA

NOV. 28TH 2020-CAMERON N.C.

4:00 PM-7:00 PM

450 CARTHAGE ST. CAMERON N.C.

(NEXT DOOR TO THE TOWN POST OFFICE)

SCHEDULE OF EVENTS



X:00-X:00- LIVE CHRISTMAS CAROLERS FROM
XXXXXXXXXX CHURCH LOCATED AT
XXXXXXXXXXXXXXXXXXXXXX

X:00-X:00- HOLIDAY BEVERAGES-(HOT COCOA, MULLED
WINE, AND HOT CARAMEL APPLE CIDER LOCATED AT
XXXXXXXXXX)

X:00-X:00-CHRISTMAS MARKET WITH HOLIDAY VENDORS

X:00-X:00- SELFIES WITH SANTA (LOCATED AT
XXXXXX WITH: GINGERBREAD HOUSE DISPLAY, LETTER
TO SANTA WRITING STATION, AND CHRISTMAS
ORNAMENT CRAFT STATION.

X:00-X:00- CHRISTMAS MARKET AND TOWN RAFFLE- BY
THE MAGNOLIA,

X:00-X:00- LIVE CHRISTMAS CAROLERS FROM, LOCATED
AT XXXXXXXXXXXXXXXX

X:00-X:00- WELCOME FROM PASTOR AND MAYOR

X:00-X:00- MUSIC BY

X:00-X:00- RAFFLE WINNER ANNOUNCED

X:00-X:00- LIGHTING OF THE GRAND MAGNOLIA

X:00-X:00- GROUP CAROLING AROUND THE TREE

Cameron Christmas Market
December 5th, 2020

Business or Organization Name: _____

Name of Contact Person: - _____

Contact Phone #: _____

Email Address: _____

Mailing Address: _____

Sales Tax I.D. #: _____

Description of Items for Sale or Promotion:

Vendor Rates: Spaces Needed

Retail Sales	\$50	
Retail- Promo Only	\$55	
Non-Profit	\$40	
Food and Beverage	\$75	
Total:		

By signing this permit application, applicant understands and agrees to the following:

-The Town of Cameron, it's agents, officers, and Employees shall not be liable for property damage or personal injury that may occur on or about any part of the subject premises to vendor, it's agents, or employees. Vendors Waive any Claim against the Town of Cameron or Private Property Holders where Vendors set up. Vendor's shall hold the Town of Cameron and Private property owners harmless and shall

indemnify the Town of Cameron and Private Property owners against all liability and expenses arising out of any claim of personal bodily injury or damage to any person or property, regardless of how such injury or damage may have occurred, together with all cost incurred with connection with the defense thereto including attorney fees. Vendors are required to have a Sales Tax I.D. provided by the state on posted permit and permit application.

- It is understood that the Permit is non-refundable and non-transferrable and issued to only one Vendor. Vendor agrees to follow Market Guidelines cease selling if more than one attempt has been requested to comply with Market Guidelines, listed in this Application.
- All food Vendors must contact Moore County Health Department at 910-947-3300 to determine if a Temporary Food Permit is required. If food vendors have questions about the process please refer to the Moore County Environmental Health Staff at Moore County Health Dept. for guidance.
- Cancellation Policy: The Market will be held rain or shine. If you register but are unable to attend, you must cancel by Nov.1st, 2020 at 5:00 P.M. No refunds will be issued after this date under any circumstances.
- Application Process: Applications must be received by Dec.1st at 5:00 P.M. Submit application in the following ways-
Email to Cameronnc@Townofcameron.com
Mail to: Town of Cameron/Street Fair P.O. Box 248 Cameron N.C. 28326
Deliver to: Town of Cameron Office 247 Carter St. Cameron N.C. 28326

**PLEASE NOTE DUE TO COVID 19 IF FAIR IS CANCELLED FEE AND PERMIT WILL BE APPLIED TO 2021 CHRISTMAS MARKET AND ALL TERMS WILL TRANSFER AND APPLY.

Applicant Acknowledgement

I, understand, have read and agree to abide by guidelines, requirements, and all notices in this application.

Signature

Date

From: Flint Rock Farm <flintrockfarmcameron@gmail.com>

Sent: Sunday, October 18, 2020 7:39 PM

To: Gail Brown <cameronnc@townofcameron.com>

Subject: Park Committee Update

Importance: High

Dear Gail,

I will not be attending the Town Board Meeting. Please speak on my behalf.

1. Linda Seiberling and I met with Jennifer Tyner to choose the spot for the Mailbox Journal. It will be placed beside the park bench donated by the Scouts which is on the walking trail in the pecan grove. Chris was mowing at the time and we have confirmed with him the location and he approved. She will decorate the mailbox and add the words "Share the Love".
2. It is time to make a decision about our committee sending out requests for donations.
3. I am attaching a picture of the park sign with the newly added rules.

Thank you,

Laura

TOWN OF CAMERON

NORTH CAROLINA 28326

POST OFFICE BOX 248

TELEPHONE (910) 245-3212

PROCLAMATION Terminating State of Emergency for the Town of Cameron

On April 19, 2020, I determined and proclaimed a local State of Emergency for the Town of Cameron for COVID019.

I have determined that a State of Emergency no longer exists in the Town of Cameron.

I hereby terminate the resolution of a local State of Emergency and all of the restrictions and orders therein.

This proclamation is effective immediately.

This 27th day of October 2020 at _____.

Mayor Cristina Moore, Town of Cameron

(Town Seal)

Town Clerk Gail Brown, Town of Cameron